SBE UTILIZATION

The City maintains a strong commitment to the inclusion of City-certified Small Business Enterprises (SBEs) in the City's contracting and procurement process when there are viable subcontracting opportunities.

Companies must submit this form with their proposal outlining any supplies and/or services to be provided by each City-certified Small Business Enterprise (SBE) for the Contract. If the Company is a City-registered SBE, note that on this form.

The City recommends you exhaust all efforts when identifying potential SBEs to participate on this RFP.

Company Name:	

Please indicate if **your Company** is an:

____SBE ____ Not an SBE

If your Company has been certified with any agency affiliated with the designation above, indicate which agency, and the effective and expiration date of that certification below:

Agency Certifying: _____ Effective Date: _____ Expiration Date: _____

Identify outreach efforts that *were employed* by the Company to maximize inclusion of SBEs to be submitted with the Company's proposal (attach additional sheets if needed):

_____

_____

_____

Identify outreach efforts that *will be employed* by the Company to maximize inclusion during the Contract period (attach additional sheets if needed):

_____

_____

_____

[Form continues on next page]

SBE Utilization

List below all **subcontractors, SBE and Non-SBE,** that your Company intends to subcontract with while performing the Services:

Subcontractor Name	Description of work or materials	Indicate "SBE," if applicable	City Vendor #

Total SBE Utilization	%

Representative (signed): _____

_____ _____

Date Representative Name